

Cir- GW/PR/04/2026-27

25th March, 2026

Dear Parents

As per directions from CBSE the school has gone **cashless**.

Kindly note and adhere to the **fee payment rules** that will be applicable from the upcoming session

1. **No fee booklet** FOR SCHOOL FEE will be issued to students.
2. Fee can **only be paid online through the SchoolPad** Application.
3. Kindly refrain from using MASTERCARD LOCAL, BUSINESS WORLDCARD, VISA LOCAL, VISA EMV CORPORATION to make online fee payment.
4. Any transaction charges levied on the use of any card for making school payment are to be borne by the person making the payment and will not be borne by the institution.
5. In a special case if for a particular quarter the fee cannot be paid online, then a challan (valid for the date generated) has to be generated online and the amount is to be paid by cash or cheque on the same day in the bank by using **ONLY THE CHALLAN**.
In case a cheque presented by a parent bounces then the charges for the same to be borne by the parent.
6. Fee for students availing **SCHOOL TRANSPORT** is to be **PAID directly to bank according to the fee booklet provided**.
7. Last dates of depositing the fee for the 1st, 2nd, 3rd and 4th quarter are **10th April, 10th July, 10th October and 10th January** respectively.
8. The quarterly fee amount should be paid online through SchoolPad application before the 10th of the scheduled months. **A late fee fine of rupees 100/- per day shall be levied after the lapse of the last date** for the receipt of fee for each quarter. In case of any concern please give a written application before the due date, no applications with regard to omission of fine will be entertained after that. Parents are requested not to approach the Principal regarding late fee fine.

You are requested to use only the **SchoolPad Application** for fee payment and refrain from making bank transfers (UPI/IMPS/NEFT) as the trail is very difficult to trace and is thus reflected as fee pending in the student account for a long duration.

Looking forward to your support and cooperation.

Wishing the Gurukul family a fruitful and fun filled learning session 2026-2027.

Regards



Poonamjit Kaur
Principal